

# Metropolitan Water District of Southern California

## Labor Summary By Job Code Report

Grouped By – Team

Filtered By – Chief Administrative Officer Group

Version 1 – Proposed

### Chief Administrative Officer Group Administrative Services

#### Contracting Services

##### 00980-Contracting Services Unit

Job Class	Positions Held	Total Positions	Salary	DL Salary
UM006 Unit Mgr-Contracting Services	1	1	185,405	185,405
YA06 Pr Admin Analyst	1	1	138,094	138,094
<b>Team Totals</b>	<b>2</b>	<b>2</b>	<b>323,498</b>	<b>323,498</b>

##### 01105-Procurement Team

Job Class	Positions Held	Total Positions	Salary	DL Salary
245 Pr Buyer	2	2	272,590	272,590
TM038 Team Mgr-Procurement	1	1	153,783	153,783
VA06 Admin Assistant III	1	1	89,503	89,503
YA05 Sr Admin Analyst	1	1	117,726	117,726
YA12 Buyer I	–	–		
YA13 Buyer II	3	3	300,019	300,019
YA14 Sr Buyer	3	3	343,711	343,711
<b>Team Totals</b>	<b>11</b>	<b>11</b>	<b>1,277,332</b>	<b>1,277,332</b>

##### 01106-Inventory Management Team

Job Class	Positions Held	Total Positions	Salary	DL Salary
SA05A Commercial Truck Driver B	–	1	75,976	75,976
SA05B Commercial Truck Driver B	1	1	75,976	75,976
TM029 Team Mgr-Inventory Control	1	1	142,021	142,021
VA13 Storekeeper II	1	1	71,827	71,827
YA05 Sr Admin Analyst	1	2	94,577	94,577
<b>Team Totals</b>	<b>4</b>	<b>6</b>	<b>460,377</b>	<b>460,377</b>

##### 01107-Professional Service Contract Dev Team

Job Class	Positions Held	Total Positions	Salary	DL Salary
TM039 Team Mgr-Prof Contracting Svcs	1	1	153,783	153,783
VA06 Admin Assistant III	1	1	89,503	89,503
YA04 Admin Analyst	1	1	102,787	102,787
YA05 Sr Admin Analyst	3	3	353,178	353,178
YA06 Pr Admin Analyst	1	1	138,094	138,094
<b>Team Totals</b>	<b>7</b>	<b>7</b>	<b>837,344</b>	<b>837,344</b>

##### 01263-Warehousing Team

Job Class	Positions Held	Total Positions	Salary	DL Salary
716 Inventory Coordinator	1	2	184,169	184,169
TM056 Team Mgr-Warehouse	1	1	131,032	131,032
VA12 Storekeeper I	1	1	62,780	62,780
VA13 Storekeeper II	3	5	329,809	329,809
VA14 Storekeeper III	8	8	642,053	642,053

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#### 01263-Warehousing Team

Job Class	Positions Held	Total Positions	Salary	DL Salary
<b>Team Totals</b>	<b>14</b>	<b>17</b>	<b>1,349,843</b>	<b>1,349,843</b>
<b>Unit Totals</b>	<b>38</b>	<b>43</b>	<b>4,248,394</b>	<b>4,248,394</b>

#### Document Services

#### 00981-Document Services Unit

Job Class	Positions Held	Total Positions	Salary	DL Salary
UM008 Unit Mgr-Document Services	1	1	175,872	175,872
<b>Team Totals</b>	<b>1</b>	<b>1</b>	<b>175,872</b>	<b>175,872</b>

#### 01049-Records Mgmt and Imaging Services

Job Class	Positions Held	Total Positions	Salary	DL Salary
TM045 Team Mgr-RecordsMgt&ImagingSvc	–	1	138,094	138,094
UA14 Reprographics Technician III	1	2	71,848	71,848
UA15 Sr Reprographic Technician	1	1	69,929	69,929
VA04 Admin Assistant I	1	1	71,827	71,827
VA05 Admin Assistant II	1	2	152,084	152,084
YA05 Sr Admin Analyst	1	1	117,726	117,726
YA06 Pr Admin Analyst	2	2	265,595	265,595
<b>Team Totals</b>	<b>7</b>	<b>10</b>	<b>887,103</b>	<b>887,103</b>

#### 01111-Technical Writing Team

Job Class	Positions Held	Total Positions	Salary	DL Salary
TM054 Team Mgr-Technical Writing	–	1	134,497	134,497
VA06 Admin Assistant III	1	1	89,503	89,503
XA60B Technical Writer II	1	2	82,462	82,462
XA61A Technical Writer III	2	2	229,141	229,141
XA62A Sr Technical Writer	1	1	131,032	131,032
<b>Team Totals</b>	<b>5</b>	<b>7</b>	<b>666,634</b>	<b>666,634</b>
<b>Unit Totals</b>	<b>13</b>	<b>18</b>	<b>1,729,609</b>	<b>1,729,609</b>

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#### Office of Admin Services Section Mgr

##### 00940-Office of Administrative Services Section Mgr

Job Class	Positions Held	Total Positions	Salary	DL Salary
Y18 Info Gov&Ent Content Mgmt Spec	1	1	149,679	149,679
YA05 Sr Admin Analyst	1	1	117,726	117,726
YA06 Pr Admin Analyst	1	2	262,285	262,285
YA98 Resource Specialist	1	1	138,094	138,094
Z16A Special Projects Manager	–	–		
Z39 Manager of Admin Services	1	1	206,721	206,721
<b>Team Totals</b>	<b>5</b>	<b>6</b>	<b>874,504</b>	<b>874,504</b>

##### 01104-Business Mgmt Team, Admin Serv

Job Class	Positions Held	Total Positions	Salary	DL Salary
TM001 Team Mgr-Admin Svcs Bus Mgmt	1	1	138,094	138,094
UA10 Mailroom Assistant III	2	2	125,560	125,560
VA04 Admin Assistant I	2	2	136,218	136,218
VA06 Admin Assistant III	1	2	160,513	160,513
VC03 Admin Assistant III (C)	2	2	174,239	174,239
YA06 Pr Admin Analyst	1	1	138,094	138,094
YC03 Admin Analyst III (C)	1	1	105,678	105,678
<b>Team Totals</b>	<b>10</b>	<b>11</b>	<b>978,394</b>	<b>978,394</b>
<b>Unit Totals</b>	<b>15</b>	<b>17</b>	<b>1,852,898</b>	<b>1,852,898</b>
<b>Section Totals</b>	<b>66</b>	<b>78</b>	<b>7,830,901</b>	<b>7,830,901</b>

### Chief Administrative Officer Group Environmental Planning Section

#### 00987-Environmental Planning Section

Job Class	Positions Held	Total Positions	Salary	DL Salary
924 Sr Environmental Specialist	3	3	433,655	433,655
925 Pr Environmental Spec	2	2	325,065	325,065
SM009 Section Mgr-Environ Planning	1	1	218,306	218,306
TM065 Team Mgr-Environ Planning	2	2	333,516	333,516
VA05 Admin Assistant II	–	1	73,757	73,757
VA06 Admin Assistant III	1	1	89,503	89,503
YA06 Pr Admin Analyst	1	1	138,094	138,094
YA30 Assoc Environmental Specialist	1	2	194,680	194,680
YA31 Environmental Specialist	6	6	760,575	760,575
<b>Team Totals</b>	<b>17</b>	<b>19</b>	<b>2,567,150</b>	<b>2,567,150</b>
<b>Section Totals</b>	<b>17</b>	<b>19</b>	<b>2,567,150</b>	<b>2,567,150</b>
<b>Group Totals</b>	<b>83</b>	<b>97</b>	<b>10,398,052</b>	<b>10,398,052</b>
<b>Overall Totals</b>	<b>83</b>	<b>97</b>	<b>10,398,052</b>	<b>10,398,052</b>